

**Guidelines for Authors**  
**AECT-LKAOE 2015 Summer International Research Symposium**

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Dear Authors,

Thank you for submitting your proposal/paper to AECT-LKAOE 2015 Summer International Research Symposium. Our reviewers will complete the review by the review deadline of August 31<sup>st</sup> and provide critical and constructive feedback for you on your work. You will be able to find our reviewers' feedback by logging into your account. The reviewers will provide scores, rationale for rejection if relevant, or advice for revision accordingly. Your proposal/paper will be reviewed based on its intellectual merits alone. No personal bias would be involved.

Proposals/proceedings are assessed against the following criteria in the table. Each item is scored on a scale of 1 - 10.

<b>Evaluation Criteria</b>	<b>Score</b>
Relevance to the theme/track	
Current information	
Clarity of writing	
APA style (citation, references, figures, tables)	
Correct research design	
Correct data analysis*	
Relevant theory support in discussion*	
Relevant conclusion from the study*	
Quality of communication	
Total score percentage: Use the formula of <b>total score/total possible</b> . For example, if a paper is 8 for each category, the total score percentage will be: $8*9/90 = 80\%$ .	% = total/90

\* These three apply to Proceedings only, so the total possible for the proposal is 60 while Proceedings is 90. When a proposal is submitted, the study is not necessarily done. That is why we do not include the three \* criteria for proposals. By saying so, we do not mean that you do not need to include data analysis and discussion in your proposal. If the study is done, please provide details; if the study is going to be conducted, provide your plan on data analysis and the discussion. Reviewers will provide their feedback to positively advise you on how to revise for a better Proceedings paper submission when it is relevant.

Please do not hesitate to contact us at [aect-lkaoe@aect.org](mailto:aect-lkaoe@aect.org) if you have any questions about the review process or encounter any technical problems. We will reply to you as soon as we can. We are looking forward to receiving your proposals.

Sincerely Yours,

*Feng-Qi Lai*

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